

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Special Meeting Rules

Date: 10/15/2024

DEPT OF ORIGIN: Trustee White

Bill # 150-2024

DATE SUBMITTED: 10/10/2024

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution amending special meeting rules

MOVED BY: White SECONDED BY: Scollin

VOTE ON ROLL CALL: **TO AMEND**

MAYOR WILLIAMS

no

TRUSTEE RYAN

yes

TRUSTEE WHITE

yes

TRUSTEE SCOLLIN

yes

TRUSTEE BRUNETTE

yes

Be it Resolved, **SPECIAL MEETINGS** shall be defined as those village board meetings that are not regularly scheduled in the organizational meeting and at which bills and actions are considered and/or voted upon by the board. These meetings shall only be called and held under the following conditions:

Emergency-Mayor. The Mayor or in the Mayor's absence, the Deputy Mayor, may call a Special Meeting where the health, welfare or financial security of any part of the village is threatened by harm or loss. A 24-Hour notice is required for this type of Special Meeting.

Non-Emergency-Mayor. The Mayor, or in the Mayor's absence, the Deputy Mayor, may call a Special Meeting for the consideration and/or vote upon a bill or bills deemed worthy with a three day notice to all other Trustees.

Non-Emergency-Trustees. Two or more Trustees may call a Special Meeting for the consideration and/or vote upon on a bill or bills deemed worthy with a three day notice to all other Trustees and Mayor. The same two trustees may not call for two special meetings in a row. The Trustees must physically sign their notice at the Village Offices or in such a manner agreeable by the majority of the board.

Emergency-Village Manager. The Village Manager may call a Special Meeting where the health, welfare or financial security of any part of the village is threatened by harm or loss. A 24-Hour notice is required for this type of Special Meeting.

Further: A vote for any monetary expenditure at a Special Meeting shall require a minimum of three affirmative votes.

All meeting rules adopted in the Organizational Meeting shall apply to Special Meetings.